

# 안녕

# **LEARN KOREAN FAST & FUN!**

Lexis Korea provides Korean Language programs of the highest academic quality to two of Asia's most iconic and dynamic cities, Seoul Gangnam, Hongdae and Busan.

All our campuses - Seoul, Gangnam, Hongdae and Busan are in downtown areas, just minutes away from public transport. Each facility is built to support a modern study environment, complementing our wide range of innovative programs.

Lexis Korea is the proud winner of the prestigious ST Star Award 2014, 2023 - World Language School, given by industry professionals around the world.

Our committed staff offer personalised and complete support for students during their Korean language learning experience. Whether you are seeking an intensive academic program or are more interested in building your Korean conversational skills for travel, work and leisure, Lexis Korea offers a wide range of high-quality programs suitable for all levels.

With Lonely Planet recently placing South Korea second in its Top 10 must-visit countries, now is the perfect time to come to Korea and explore the mysteries that it holds.

We invite you to begin your journey with us, and we look forward to sharing all that this vibrant and exciting country has to offer.

**Managing Director** 





# **GANGNAM**

Gangnam, often called the heart of Seoul, is one of the city's most lively and exciting districts. Known for its trendy culture, modern skyline, and vibrant lifestyle, it attracts people from all over the world. As a major economic and transportation hub and one of Seoul's most luxurious and affluent districts, Gangnam offers students an ideal opportunity to experience everyday Korean life in a dynamic urban environment.

The district has a unique energy that blends sleek buildings with creativity and constant change. Students can feel the pulse of modern Korean culture as they move through the streets, enjoying the style, trends, and rhythm of city life.

Lexis Gangnam Campus sits in the heart of this bustling area and is famously linked to "Gangnam Style." With modern facilities and a welcoming, diverse community, it's an ideal space to learn Korean while connecting with classmates and locals.

Outside the campus, students can stroll through the neighborhood, visit a trendy café, or explore lively streets, naturally practicing Korean while soaking in the fast moving city's vibe. With convenient transport, the rest of Seoul is always within reach, allowing students to balance study with exploring the city, visiting museums and UNESCO World Heritage sites, or discovering new corners of the neighborhood.





9,600,000

#### **DISTANCES FROM THE AIRPORTS**



### LIVING EXPENSES





10,000 4,500

1,500 1,650

#### **CLIMATE**







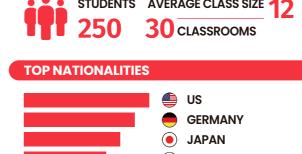












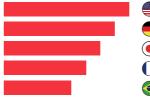


The campus occupies 3.5 floors of the ANY Tower building, with floor-to-ceiling windows offering views over the bustling streets of Gangnam. A rooftop garden provides a peaceful space for students to relax away from the city's energy.

Lexis Gangnam features 30 large, air-conditioned classrooms, two computer labs, and student lounges on every floor, along with world-class facilities designed to ensure a comfortable and productive learning environment. The campus welcomes students from diverse countries, providing opportunities to meet international students while practicing Korean in a modern, vibrant setting.

#### **CAMPUS INFORMATION**





FRANCE BRAZIL

STUDENT RESIDENCE GANGNAM STATION CAFES / RESTAURANTS

**STUDENT AREA** 

**COMMUTING TIMES** 

MINI STUDIOS

WATER FOUNTAIN

FREE WIFI

HOMESTAYS

# HONGDAE

**Hongdae** is a lively district where fresh ideas, artistic expression, and a welcoming community shape everyday life in Seoul. Often called the heart of youth and creativity, it is one of Seoul's rising cultural destinations, blending modern trends with an imaginative spirit that inspires students seeking a unique and authentic environment. With several renowned universities nearby, the aarea naturally radiates youthful energy and a vibrant, creative atmosphere.

The streets of Hongdae are lined with colorful murals, design studios, independent bookstores offering endless opportunities to experience contemporary Korean culture. Students can explore these spaces and connect naturally with the city, making language learning feel alive and closely linked to daily life.

Just a short walk from the main areas, students can join seasonal art markets, community events, creating chances to engage with the community and immerse themselves in authentic Korean culture.

These qualities make Hongdae an unforgettable place to study Korean. Known for its youthful energy, the district offers a vibrant and inspiring environment where students can discover brilliant ideas and create lasting memories.





9,600,000

#### **DISTANCES FROM** THE AIRPORTS



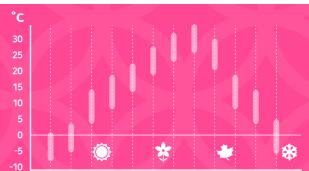
#### **LIVING EXPENSES**





1,500 1,650

#### **CLIMATE**



JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC



## LEXIS HONGDAE CAMPUS is right next to Hongdae Station, just steps from the land-

mark AK Plaza, giving students easy access to the area's youthful culture.

HEART OF YOUTH AND CREAT

The campus occupies the 4th floor of the building and features 11 fully air-conditioned classrooms equipped with modern learning technology, providing a bright and comfortable environment for focused study. A computer lab is available for students and the cozy and welcoming student lounge offers a space for breaks, casual study, or meeting friends, while friendly campus staff support students throughout their learning experience.

Surrounded by the district's creative energy, Lexis Hongdae provides an ideal setting for students seeking a productive, inspiring, and friendly campus experience.

#### **CAMPUS INFORMATION**



STUDENTS AVERAGE CLASS SIZE 17

11 CLASSROOMS

**STUDENT AREA** 







FREE WIFI



#### **COMMUTING TIMES**

CAFES / RESTAURANTS

HONGIK UNIV. STATION

HOMESTAYS

GERMANY US



**TOP NATIONALITIES** 

FRANCE TAIWAN JAPAN

# **BUSAN**

Busan, Korea's second largest city, located at the southern tip of Korea, has a unique charm distinct from Seoul, blending lively city life with stunning coastal landscapes and nearby mountains. Often called Korea's summer capital, the city attracts visitors with its scenic beaches and rich cultural landmarks creating an environment that inspires students seeking a unique and authentic experience.

Haeundae and Gwangalli beaches are just a short distance away and host seasonal festivals and concerts. At the largest local fish market Jagalchi, students can enjoy fresh seafood, and events such as the International Film Festival provide opportunities to explore Korean culture firsthand.

Busan enjoys a mild climate and relatively affordable living costs compared to Seoul, making it an ideal city for long-term study. As a major southern city, it is conveniently connected to Seoul by just a 2.5-hour journey by the high-speed train.

The city's vibrant urban life, combined with its beautiful coastal environment, allows students to live comfortably while enjoying various leisure activities whenever they wish. These distinctive qualities give students a special memory that makes them want to return to Busan, making it a truly unique place to study Korean.

#### **POPULATION**



3,250,000

#### **DISTANCES FROM THE AIRPORTS**

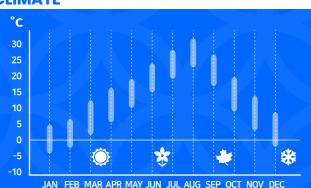


### **LIVING EXPENSES**

	<i>"</i>	
LUNCH KRW	<b>COFFEE</b> KRW	MOVIE TICKE KRW
8,000	4,500	14,000



#### **CLIMATE**















LEXIS BUSAN CAMPUS is located just a 5-minute walk from Seomyeon Station, in the heart of downtown Busan, making it easily accessible for students from across the city.

The campus has 10 well-equipped classrooms with modern educational facilities, all designed to provide a warm, inviting, and secure learning environment. A neatly organized student lounge offers a cozy space for breaks or casual study, and a computer lab is also available for student use.

This student-friendly Busan campus is located right in front of Jeonpo Street, allowing students to enjoy the bustling city life while providing easy access to nearby beaches and key landmarks.

# **CAMPUS INFORMATION**



STUDENTS AVERAGE CLASS SIZE

10 CLASSROOMS

#### **TOP NATIONALITIES**



GERMANY

JAPAN US

RUSSIA

FRANCE

### **STUDENT AREA**





H. TITOOTLE

THE SUMMER CAPITAL OF KOREA









#### **COMMUTING TIMES**

STUDENT RESIDENCE JEONPO CAFE STREET RESTAURANTS

SEOMYEON STATION JEONPO STATION

 $15 \frac{1}{\text{mins}}$ MINI STUDIOS

HOMESTAYS (BY PUBLIC TRANSPORT)

### **KOREAN LANGUAGE COURSES**

Lexis Korea offers a wide range of Korean language programs for learners of all levels, from everyday communication to TOPIK preparation and university admission.

Our Korean courses are designed not only to help students learn Korean for real-life communication, but also to develop cultural understanding and academic readiness in Korea. We offer regular Korean courses, as well as special programs, 1:1 Private Lessons, and Live Online Classes for flexible study options.

All classes are taught in small groups by qualified native teachers, ensuring personalized support and consistent, noticeable progress both on-campus and online.



REGULAR KOREAN COURSES



- · Standard Korean
- · TOPIK Preparation



- · Junior Camp Program
- · Semester Abroad Program
- · Study Tour Program



1:1 KOREAN LESSONS

- · 1:1 Intensive Korean
- · 1:1 Business Korean



LEVEL EQUIVALENCY CHART							
LEXIS KOREA	<b>1</b> Foundation	<b>2</b> Beginner	<b>3</b> Elementary	4 Pre Intermediate	5 Intermediate	6 Upper Intermediate	<b>7</b> Advanced
	1 week	4 weeks	8 weeks	12 weeks	12 weeks	12 weeks	12 weeks
TOPIK			TOPIK		TOPIK II		
IOFIK			1-2급	2-3급	4급	5급	6급
CEFR			A1	A2	B1	B2	C1-2
CEFR			Basic User		Independent User		Proficient User

#### **EACH STUDENT WILL RECEIVE**



AN INDIVIDUAL LEVEL TEST



PERSONALISED MAP STUDY PLAN FOR PATHWAY STUDENTS





REGULAR 1:1 ACADEMIC COUNSELLING

Your personal study plan is designed to guide your study whilst at Lexis. Based on your initial test results and interview with our Academic Manager, the MAP Study Plan ensures that we keep your study program on track, maximise the use of your out-of-class study time, and get the best possible language learning from your time in Korea.





#### REGULAR KOREAN COURSE

Our Regular Korean Courses follow a structured, level-based curriculum that supports steady progress in speaking, listening, reading, and writing. Classes operate on a weekly schedule, and students may start their course on any Monday.

#### **INTENSIVE KOREAN**

- · Monday to Friday 9 am to 3:30 pm (Full-Time)
- · Morning core classes plus an afternoon skills-focused session.
- · Designed for students who want to make rapid progress.

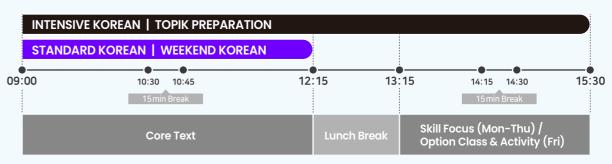
#### STANDARD KOREAN

- · Monday to Friday 9 am to 12:15 pm (Part-Time)
- · Covers the core curriculum with a lighter schedule.
- · Ideal for students seeking a more flexible study pace.

#### **TOPIK PREPARATION**

- · Monday to Friday 9 am to 3:30 pm
- · Integrated strategy and practice for the TOPIK exam.
- · Suitable for university admission, work, and visa goals in Korea.

#### **TIMETABLE**



- Core text is the morning session, designed to strengthen and refine the core components of Korean language.
- Skill focus is an afternoon session, exclusive to Intensive Korean. It is designed to accelerate language proficiency, with an emphasis on practical use.
- i Standard Korean students are also welcome to join our Friday Option Class or Activity free of charge.

LEXIS SUPPORT CENTER

# SPECIAL PROGRAM

Our Special Programs provide unique opportunities for students to experience Korean language and culture beyond the regular curriculum.

For younger learners, we offer Summer and Winter Camps, where students can enjoy daily lessons alongside exciting cultural activities.

Through collaboration with partner universities, students can take pathway programs for university admission or participate in Study Abroad programs combining language study and cultural experiences.

JUNIOR SUMMER&WINTER CAMP PROGRAM









JUNIOR CAMP ACTIVITIES

SEMESTER ABROAD PROGRAM KONKUK UNIVERSITY HANYANG UNIVERSITY





**SEOKYEONG UNIVERSITY** 



PATHWAY PARTNER UNIVERSITIES

KU KONKUK

# **ACCOMMODATION OPTIONS**

We ensure you have access to comfortable, secure, and affordable accommodation options in partnership with trusted providers within a short distance of our campuses.

### **STUDENT RESIDENCE**

The Lexis Student Residence is a spacious, high-quality studio-style apartment exclusively for Lexis Korea students.

Accommodation options include single and twin rooms, each equipped with basic furnishings, an en-suite bathroom, free Wi-Fi, and private laundry and kitchen facilities.

The single room is ideal for students who value privacy and independent living, while the twin room offers a shared space for students to meet classmates and make new friends.



#### PERFECT LOCATION

1 minute walk to the campus, shops and restaurants



#### **COMFORTABLE STAY**

With most modern facilities and building equipped amenities



#### VARIOUS ROOM TYPES



i Age to Apply 19+

#### **GANGNAM**

The building is located directly next door to Lexis Gangnam campus, just a one-minute walk to school and less than three minutes to Gangnam Underground Station. Students can enjoy a variety of nearby restaurants, trendy cafés, and boutique shops in the heart of the district.







#### **STUDENT RESIDENCE OPTIONS & FACILITIES**

SINGLE TWIN















































HONGDAE

Situated directly opposite the Lexis Hongdae campus, the residence is only a one-minute walk to school and less than a minute to Hongdae Station. The surrounding area is filled with creative spaces and casual dining spots, making it perfect for students seeking a dynamic and youthful environment.







#### **STUDENT RESIDENCE OPTIONS & FACILITIES**



























#### **BUSAN**

i Age to Apply 19+

Located directly opposite the Busan campus in Seomyeon, the residence is only a one-minute walk to the school and 5-7 minutes to Seomyeon and Jeonpo Stations. The surrounding area offers plenty of cafés, bars, and restaurants, giving students the perfect base in the heart of downtown Busan.



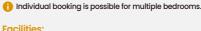




#### **STUDENT RESIDENCE OPTIONS & FACILITIES**





















### **HOMESTAY**

### GANGNAM | HONGDAE | BUSAN





Homestays give students the chance to live with a local family, experience everyday life in Korea, and enjoy delicious home cooked Korean meals. There is no better way to improve your language skills and gain a deeper understanding of Korean culture than by fully participating in daily family life.Most of our homestay families are happy to share their daily life and local insights, giving students the chance to discover hidden corners and unique experiences in Seoul and Busan.

Families may live in downtown apartments or larger suburban homes, but no matter where, you will be warmly welcomed as a guest and have the opportunity to experience the genuine hospitality for which Koreans are famous.



Half board

MON-FRI: BREAKFAST & DINNER

MON-SUN: BREAKFAST ONLY

• SAT-SUN: BREAKFAST, LUNCH & DINNER

**Shared Facilities**:



Distance:

**Shared Facilities:** 

Distance:

O S APPROX

KITCHEN LAUNDRY

### **MINI STUDIO**

#### GANGNAM | HONGDAE | BUSAN

i Age to Apply 19+



Lexis Korea can arrange accommodation from a range of mini-studio options in Seoul (Gangnam & Hongdae) and Busan (Seomyeon). Mini-studios-known locally as 'goshiwon'-are affordable housing often used by university students. Rooms are self-contained with basic furnishings and a private bathroom, while kitchen and laundry facilities are shared.

Please keep in mind however that while mini studios are the cheapest possible private accommodation, the rooms are very small!

Typically, the mini-studios we provide are within a fifteen-minute walk to the Lexis campus, and are a short stroll from a near-endless selection of shops, restaurants and bars. Full CCTV security systems are in place, along with auto-locking doors and on-site security.

#### MINI STUDIO FACILITIES

#### Rooms include:

FREE BED DESK & STORAGE







### SERVICED APARTMENT

For those who want a more comfortable stay, serviced apartments offer a higher standard of accommodation. We have affiliated partners in both Seoul and Busan, providing you with convenient and comfortable accommodation options.



#### GANGNAM

i Age to Apply 19+

In Gangnam, we are affiliated with Gangnam Urban Place and Artnouveau City which are right in the heart of Gangnam, conveniently just a short 3 minutes' walk from Lexis Gangnam and 5 minutes from Gangnam station Exit 5. Urban Place & Artnouveau City both provide double rooms with fully furnished built-in kitchens and private laundry facilities. There is also a fitness centre provided for guests at no extra charge.

#### **URBAN PLACE & ARTNOUVEAU CITY FACILITIES**

#### Rooms include:









#### HONGDAE

i Age to Apply 19+

In Hongdae, we are affiliated with Brown Suite, located in the heart of Hongdae and just a 10-minute walk from the Lexis Hongdae campus. Brown Suite provides modern, fully furnished serviced apartments with private bathroom and kitchenette facilities. It is an ideal option for students who prefer a comfortable, independent stay with easy access to Hongdae's cafes, shopping, and public transport.

#### **BROWN SUITE FACILITIES**

#### Rooms include:

#### **Distance:**







# FRIDGE ATH KITCHEN LAUNDRY AIR-CON

#### **BUSAN**

i Age to Apply 19+

O SAPPROX 10 mins

In Busan, we are affiliated with Toyoko Inn which is only a 5 minute walk from our Lexis Busan campus. Our serviced apartment in Busan is the perfect choice for short term students and for those who prioritize comfort and proximity. We offer comfortable single and double rooms. Both are reasonably priced, and breakfast is included.

#### **TOYOKO INN FACILITIES**





### **Shared Facilities:**

LAUNDRY WATER FOUNTAIN Distance:



### **Student Night**

### **ACTIVITY & EXCURSION**

Experience more than just language learning at Lexis Korea! Our Student Services team organizes regular cultural activities and excursions in collaboration with the industry professionals, immersing you in South Korea's rich traditions, fascinating history, and vibrant modern culture.

K-CULTURE EXPERIENCES

share with you our Korean history, culture and traditions after your language class.



or visit www.lexiskorea.com/lexisblog

#K-PopDance #K-Kitchen #K-Beauty #K-Culture #VisitHotPlaces

To ensure that you make the most of your time at Lexis Korea, we offer monthly social and cultural activities with regular excursions to various places of interest, both historical and contemporary, to



#### **WEEKEND TOUR**

Explore Korea's traditional gems and trendiest hotspots! Our weekend tours offer full-day and half-day trips beyond Seoul and Busan, taking you to must-visit destinations, vibrant festivals, and stunning landscapes across the country. With a variety of seasonal adventures, you'll experience the true essence of Korea.

#DiscoverKorea #HiddenGemsKorea #KoreanFoodieTours

#Festivals #OutdoorActivities #HistoricFollowers



### LANGUAGE & CULTURE EXCHANGE EVENT

Make Korean friends and expand your global network! Lexis Networking Events bring together international students and local Koreans to connect, practice languages, share cultures, and build lasting friendships in a fun, welcoming atmosphere. Join Lexis Meetup and Student Night event where a vibrant community transforms your time at Lexis in Korea into an unforgettable experience!

#StudentNight #MeetUp #LanguageExchange #CultureExchange





K-pop Dance



Korean Kitchen



Meet Up



K-Broadcasting Station



Traditional Market

Taekwondo



**History Museum** 



**Han River Picnic** 



Gyeongbok Palace



**Traditional Korean Crafts** 









Temple Tour

16

# STUDENT SERVICES

From the time that you decide to study with us until the moment we bid you goodbye, Lexis Korea Student Services staff will be there to assist you with your stay.

To ensure a smooth journey and your safe arrival, we provide Airport Transfers, a comprehensive Arrival Guide and the comfort of a 24/7 emergency line. Once you are with us, we encourage you to meet our Student Services team and get help to make your stay stimulating and fulfilling.



You'll meet us when you arrive at the school! Having lived and studied overseas for many years, we understand the challenges that international students may face. Speak to us if you require any assistance to help you settle in. We will be very pleased to help!

**STUDENT SERVICES TEAM** 



Lexis Korea runs a weekly curriculum shared across our Seoul Gangnam, Hongdae and Busan campuses. This unified schedule allows students to seamlessly transfer their studies from one

Please visit our front desk, and our friendly Student Services Team will organise your campus transfer to either Seoul Gangnam, Hongdae or Busan.

### **ASK US ABOUT**



ACCOMMODATION

BUYING SIM CARD



VISA ISSUES



COURSE **EXTENSION** 



**PUBLIC** TRANSPORTATION INFORMATION



MEDICAL ISSUES



BOOKING ACTIVITIES



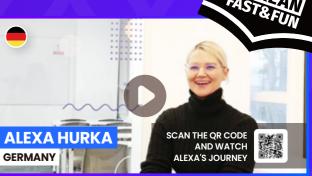
#### LEXIS KOREA ADVANTAGE CARD



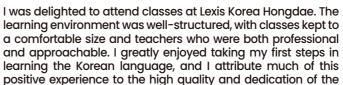
Lexis Korea Advantage Card offers student discounts around our campus location. If you are a current or former Lexis Korea student, you will be able to use this card in Korea, and access great discounts and special offers across a range of providers. Have a look at all the great advantages that Lexis students have access to!

# **LEXIS STORIES**





#### FRANK RIVA FROM FRANCE





#### **REBECCA CARONIA FROM ITALY**

I took a 3 week Intensive Korean course at Lexis Busan and I am so so grateful for everything I got to learn and experience here. The teachers were really nice and helped in many ways to make learning and going to school again so much fun. Also everything in Busan life were so much fun! I'd choose Lexis in Busan over and over again!





#### SAVANNAH FROM SWITZERLAND



I really enjoyed everything at Lexis Korea. The teacher was very kind and approachable, and explained the material clearly and in great detail. If I ever decide to study in Korea again, I will definitely choose Lexis Korea.

#### BRIDGETT HONE FROM THE UNITED STATES



I've loved my experience here at Lexis Korea in Gangnam, Seoul! I've learned so much in such a short time, and I really appreciate the opportunity to learn such a beautiful language. It has motivated me to continue my studies and become an even better Korean speaker! 감사합니다. 렉시스!!











# ENROLMENT FORM

2024

PERSONAL DETAILS	ENROLMENT DETAILS		
Family Name	Enrolment Status Student ID Number		
	New Student Extension Re-enrolment		
Given Name	Face-to-Face Code		
	Intensive Korean 25 (Mon - Fri / 09:00 - 15:30) IK25		
	Intensive Korean 15 (Mon - Fri / 09:00 - 12:15) IK15		
Date of Birth Gender	TOPIK Preparation (Mon - Fri / 09:00 - 15:30)		
/ Male Female	Evening Korean (Mon - Thu / 17:30 - 21:00)		
D M Y	Weekend Korean (Sat / 09:00 - 12:15)		
Nationality	1:1 Private Lesson 1T1		
	Intensive IELTS Preparation IELTS		
	Teen Activity Program (TAP)		
Passport Number			
	Online (Time Zone: GMT +9) Online Live Korean 25 (Mon - Fri / 09:00 - 15:30) OLK25		
	Online Live Korean 15 (Mon - Fri / 09:00 - 12:15)  OLK15		
E-mail Address	Online Live Korean 6 (Mon - Thu / 19:30 - 21:00)  OLK6		
	Online Live TOPIK (Mon - Fri / 09:00 - 15:30)  OLTP		
Phone or Mobile	Online Live Weekend (Sat / 09:00 - 12:15)  OLWK		
THORE OF WOOME	Online 1:1 Private Lesson 01T1		
Address	Campus Course Code Start Date Number of Weeks		
	Course 1		
	Course 2 Seoul Busan		
Visa Type	ACCOMMODATION & AIRPORT PION LIP		
Working Holiday C-3 Tourist Other	ACCOMMODATION & AIRPORT PICK-UP		
Working Holiday 0-5 Tourist 0-15.	Student Residence - Single SR-S Mini Studio MS		
Do you intend to further your studies in South Korea?	Student Residence - Twin SR-T Homestay - Half board H-HB		
	Student Residence - Quad SR-Q Homestay - B&B H-BB		
Undergraduate Degree	Serviced Apartment - Double SA-D		
Postgraduate Degree	Griden State		
Others	Campus Accom Code Check In Check Out		
Preferred Course and Institution	Accom 1  Seoul Busan		
	Accom 2 Seoul Busan		
	Consider Resource (A)		
	Special Request(s)		
Current language ability level			
Absolute Beginner Please specify duration	Do you require		
Have studied the language before	Airport pick-up? One-way Round-trip Not required		
*Complete Pre-Test HERE	Arrival Airport   Incheon   Gimpo   Gimhae		
	Arrival Air port		
DECLARATION			
I havely a suffice that you as we sut of the face as invaired in any			
	njunction with my signing of this form, constitutes my acceptance of the terms		
of my agreement with Lexis Korea in relation to my enrolment. I have read and agree to be bound by all of the Conditions of Enrolm detailed overleaf.			
	Cimahua		
Date Student Name	Signature		
D M Y			
Lexis Korea	Agent Stamp DreamStudies		
한국어 전문 교육센터	Dicambudies		

# CONDITIONS OF ENROLMENT

2024

#### **HOW TO ENROL**

#### FOR ALL STUDENTS:

### Kindly send your completed enrolment form to johan@dreamstudies.se

- 2. We will acknowledge receipt of your signed application and issue an invoice. This will generally occur on the business day following receipt of your application.
- 3. It is strongly suggested that all students obtain relevant insurance cover prior to travelling to Korea.
- 4. When you receive your invoice, please make full payment of your fees in Korean Won, including all optional service fees. Payment may be made either via bank transfer, bank draft, bank cheque, or credit card. Personal cheques cannot be accepted.
- 5. Please be advised that you are required to make full payment no later than 2 weeks prior to your course commencement date to confirm your place.
- 6. Please notify us immediately of any changes to your proposed course start date by contacting

### johan@dreamstudies.se

#### ACCOMMODATION, CARER & AIRPORT PICK-UP SERVICES:

- 1. If you wish to use our Accommodation service, you should apply at least 4 weeks before your intended arrival date in Korea to allow us adequate time to find the most suitable accommodation for vou.
- 2. If you require for us to arrange or approve a guardian for students under 18 years old, we require at least 4 weeks' notice.
- 3. Kindly provide us with your flight details (i.e. flight number, date & time of arrival) at least 3 weeks before you arrive.
- 4. We will aim to confirm your accommodation and airport pick-up (if requested) details 2 weeks prior to your arrival.
- 5. Please note that if you provide us fewer than 48 hours notice to any changes made to your flight details, we are not able to guarantee that we will be able to make the necessary changes to your airport pick-up and / or accommodation arrangements. This could result in you having to incur additional costs.
- 6. We will not be able to guarantee that accommodation can be arranged at short notice. If we receive a last minute service request for accommodation, we reserve the right to temporarily place you in a hotel at your own cost upon your arrival in Korea, until we are able to secure your accommodation for you.

#### **CANCELLATION AND REFUND POLICY**

- 1. In the absence of any agreement to the contrary, your place in any of Lexis Korea's course(s) will not be confirmed until fees are received in full and our bank has confirmed receipt of your payment.
- 2. Cancellations are not effective until they are received in writing.
- The registration fee is not refundable.
- 4. If you are not granted a visa, all fees except the Registration Fee will be refunded within 4 weeks of Lexis Korea receiving written notification.
- 5. If you cancel your course 28 days or more before your course commencement date, all fees received except the Registration Fee will be refunded.
- 6. If you cancel your course fewer than 28 days before your course commencement date, a cancellation fee of 20% of paid tuition fees will apply. All other fees except the registration fee will be refunded.
- 7. No tuition fees will be refunded if you advise us of cancellation on or after your course commencement date.
- 8. If you defer the date of commencement of your course, then proceed to cancel your course prior to the new commencement date, the cancellation policy will apply from the initial course state date and not the deferred start date.
- The Accommodation Placement Fee and/or Airport Transfer Fee are not refundable if you cancel the service fewer than 2 weeks before the scheduled date. You may also be liable for 2 weeks of the accommodation fees if a replacement student cannot be found. No refund of the initial 4 weeks accommodation fees will be made if you leave the accommodation during that period.
- 10. Where we do not offer an advertised course, or withdraw the delivery of the course prior to its completion, you will be offered, within 2 weeks, a refund of the unused portion of the course fees paid to that date. Alternatively, you may be offered a suitable alternative course at no extra cost. You have the right to choose a refund or the offer of placement in another course. Acceptance of any offer must be confirmed in writing within 30 days of the offer being made.
- 11. Applications for refunds must be made in writing and addressed to "The Registrar Lexis Korea".
- 12. Any refunds payable under this policy (with the exception those payable under Clause 10) will be made within 4 weeks of receiving the written refund application.
- 13. Refunds will only be paid in the same currency in which the fees were received, and paid to the person who entered into the contract. We require written approval from the student if the refund is to be made to another party.
- 14. Lexis Korea may make reasonable variations to the delivery of programs (e.g. course times, teachers, timetables, classrooms). Students will be provided with reasonable advanced notice should this occur and will have the opportunity to access the internal complaints and appeals process should they feel disadvantaged by such variation, should it occur.
- 15. In all cases of suspension and/or expulsion due to non-compliance with the Student Code of Conduct, no refund of monies paid to the College will be made unless required by law.
- 16. Requests to change the course could be approved only at the discretion of management with a payment of 100,000 Korean Won of Course Change fee.
- 17. These regulations may be waived only in exceptional circumstances by the Executive Management of the college at their absolute discretion.

#### **BANK DETAILS**

#### **SEOUL CAMPUS**

Account Name Lexis Korea 630-008616-395 Account Number

Bank Name KEB HANA BANK, Namyeoksam Banking Center

Swift Code

Bank Address 309, Gangnam-daero, Seocho-gu, Seoul, Korea 06628

#### **BUSAN CAMPUS**

Account Name Lexis Korea Busan 115-910026-33105 Account Number

**Bank Name** KEB HANA BANK, Gangnam-Yeok Banking Center

Swift Code

Bank Address 381, Gangnam-daero, Seocho-gu, Seoul, Korea 06620



Send your application to: johan@dreamstudies.se